

**2016—2017 School Year**  
**Club Mid Afterschool Program**  
**Kapolei Middle School**

Dear Middle School Parents:

The Leeward YMCA with partnership with the Kapolei Middle School would like to offer a middle school afterschool program for your child.

Continue your child's Y journey by joining our afterschool program designed for middle schoolers. Focused on personal development and healthy living, Club Mid is a great support system and developmental tool for those making the transition from childhood to adolescence. Join our dedicated staff as we strive to make a positive impact on Hawaii's youth!



**PROGRAM DETAILS**

**WHO**

Incoming 6th, 7th, and 8th grade students of Kapolei Middle School

**WHEN**

Monday - Friday, every day after school in accordance with the track schedule from 2:30 pm—5:30 pm on Mondays, Tuesdays, Thursdays, & Fridays & 2:05 pm—5:30 pm on Wednesdays.

**WHERE**

On-campus at Kapolei Middle School; meet at the cafeteria



**REGISTRATION**

Register by mail or in person at the Leeward Y. Registration is on-going throughout the school year.

**FINANCIAL ASSISTANCE**

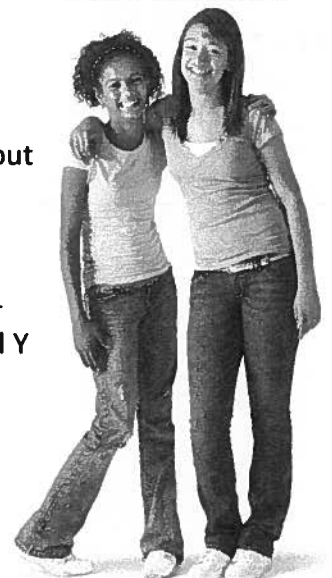
The Y's financial assistance program provides families in need with financial support to participate in Y programs. An application can be obtained at the Leeward Y Welcome Desk area.

**FOR MORE INFORMATION, CALL OR VISIT US:**

Leeward YMCA

94-440 Mokuola Street, Waipahu, Hawaii 96797

Phone: 808.671.6495    [www.ymcahonolulu.org](http://www.ymcahonolulu.org)





## General Information

Club Mid

Afterschool

2016-2017 SY

### YMCA Mission Statement:

The YMCA of Honolulu is a fellowship dedicated to putting Christian principles into practices through programs that build a healthy spirit, mind, and body.

### Program Goals:

- To instill teens with the Y four core values of Caring, Honesty, Respect, and Responsibility.
- To provide social opportunities for teens to interact with others.
- To promote a healthy lifestyle.
- To provide a safe and encouraging environment that fosters and promotes growth.
- To foster social-emotional, cognitive and physical development as the students make their transition from childhood to adolescence.

### Payments:

Payments are due by the first of every month. Payments can be done through Electronic Fund Transfer (EFT), check, credit card, or cash. (Please note: the Program Staff can only accept check payments. Check, credit card, and cash payments are accepted at the Leeward Branch.)

Late Pick-Up Fee: \$5.00 per participant for every 15 minutes after 5:30 p.m.

Late Payment Fee: \$1.00 per day for every day after the 1<sup>st</sup>; participant is dropped if payment is not made by the 5<sup>th</sup> day of program.

Return Payment Fee: \$25.00 per each return

### Cancellation Policy:

Please inform your Club Mid Staff as soon as possible if you wish to withdraw your teen from the program. Notice must be provided prior to the 1st business day of the month if you wish to cease services. Cancellations are subject to the following processing fees:

- Prior to the start of the program:  
Refund less 30% (or up to \$50.00)
- On the first day of program:  
Prorated refund less 30% (or up to \$50.00)
- After the first day of program:  
No refunds or credits will be given

The YMCA reserves the right to make program changes due to enrollment.

### Absences:

In the case that your teen will be absent from the program due to illness or for other reasons, please call the site at xxxxx and leave a message. A staff member will contact the parents/guardians of any teen that is unaccounted. There are no credits or refunds for absences.

### Dismissal Procedures:

Dismissal occurs between 5:15 p.m. - 5:30 p.m. Teens will only be released to persons listed on their authorization list. Authorized persons must provide a picture I.D. and sign their teen out with the staff.



### Daily Activities:

This program is designed to encourage personal development and challenge teens to explore new things and meet new people.

Everyday, time is put aside for group discussions that include the teens in planning out activities and projects they may be interested in exploring or modifying existing activities and projects to better suite their needs.

### Academics:

To accommodate the different needs of our families and teens, we do provide at least 30 minutes of daily study time or independent quiet time for the teens to complete their homework or engage in quiet, independent activities such as reading. This time is flexible and more time can be allowed upon the request of the teen or parent/guardian.

### General Program Rules:

- Safety is everyone's priority. Participants are asked to listen to their program staff at all times.
- Fighting (both verbally and physically), bullying, and teasing will not be tolerated.
- Participants are to stay with their assigned groups at all times, unless the program staff gives specific permission to leave the group temporarily.
- Participants are to show respect for other teens, staff, and their surroundings.
- Participants are to communicate with one another and staff respectfully.

### Behavior Policy:

It is the goal of the YMCA of Honolulu and program staff to provide a healthy, safe, and secure environment for all participants. For behavior that is violent in nature (causes serious physical or emotional harm to others or to property), the Program Director may make the decision to immediately suspend or terminate a teen from program. Your YMCA staff will work with you in the best interest of your teen as much as possible. In instances where a resolution cannot be reached, the decision of the Program Director will be final. There will be no refund or credit of program fees for days missed due to suspension or termination from the program.

The following disciplinary steps will be taken if your teen is involved in any inappropriate behavior:

- Step 1: Verbal warning
- Step 2: Removal from the group (staff will discuss the situation with the teen and come to a resolution)
- Step 3: Parent/guardian will be contacted and the situation discussed
- Step 4: Parent/guardian will be contacted for immediate pick-up of their teen

### Teen Program Contact Information:

For programming questions and concerns:

Krystal Kahawai

Associate Program Director

P: (808) 671-6495

kkahawai@ymcahonolulu.org

Month	Red	Blue	Green	Yellow
July	\$74	\$84	\$10	\$84
Aug	\$52	\$63	\$116	\$116
Sept	\$111	\$84	\$100	\$37
Oct	\$63	\$111	\$47	\$111
Nov	\$68	\$26	\$95	\$95
Dec	\$79	\$74	\$79	\$5
Jan	\$74	\$84	\$10	\$84
Feb	\$32	\$63	\$95	\$95
Mar	\$115	\$74	\$116	\$42
Apr	\$84	\$100	\$21	\$95
May	\$53	\$63	\$116	\$116
June	\$95	\$74	\$95	\$20